

BPFC Management Committee

Notes from meeting held on 23rd July 2015

Present: Dave Poppitt (DPop) in the Chair;
Christine Barber (CB); Adrian Curtis (AC) Minutes; Dave Hanby (DH); Gillian Harrison (GH); Bryn Morgan (BM); Pippa Ranson (PR).

1. Apologies:

Rob Loveday (RL); Alan Marsland (AMar); Alan McGown (AMcG); Bill Seddon (BS).

2. Attendance:

DPop noted that the meeting was inquorate and expressed dismay at the poor attendance. It was agreed that it would be useful for those present to hold a brief discussion relating to matters requiring urgent attention.

3. Minutes of previous meeting:

Not available.

4. Bar:

DPop reported on a meeting with CH, GH, AMcG and Jim Rochford, the outcome of which was that CB would be helping GH with the running of the bar. GH and CB would be attending a licensing course. Appropriate remuneration for CB was under consideration

5. RWC Trophy Tour:

PR (primarily) noted arrangements for the visit to BPFC on 27 July from 6.00-8.00 pm, including the following:

- Volunteers would be needed from 5.00-8.30 pm.
- Food and bar would be available (GH and CB).
- DH and Warren Duffy were organising the Social Touch Rugby competition.
- The Astro pitch would be used for an RFU coaching session for minis and juniors.
- The pitch at the Hough End Centre would be used for the girls' completion.
- The pebbled car-park area would be being used by Christie until 7.00 and the trophy would be on the 'concrete' area, so event parking would have to be elsewhere.
- Lyn's Lounge would be the VIP area.
- A DJ had been approached to provide music.
- Ice-cream and milk-shake vendors would give a percentage of profits to Park.
- Several local firms had provided raffle prizes.
- A Treasure Hunt was being considered as a way of encouraging people into the clubhouse.
- It was hoped that ITV and the MEN would give coverage.

6. Sponsorship/Publicity:

- Concern was expressed that £4.5k of sponsorship money had been spent on kit without authorisation.
- It might be good to invite representatives of local firms who have provided prizes for the RWC Tour event to attend the next BPFC Sponsors' Day.
- The possibility of a publicity video on the website was mentioned.

- The status of banners around the ground needs to be checked.
- Hough End Leisure Centre are planning an Open Day on 23rd Aug, with stalls etc which could provide opportunities for BPFC, e.g. to host an RFU skills activity. Flyers with details of the club's pitch and room hire facilities should be made available.

7. Pitches/clubhouse

- Two RFU inspections of the first team pitch, in connection with the visit of the Uruguayan team, had revealed that it needed levelling urgently. DPop had authorised this to proceed immediately.
- An inspection of pitches 2 and 3 suggested that drill-seeding is needed now. If carried out, they should be useable by October.
- Discussions with Souters re the state of the pitches is ongoing. It is unlikely that BPFC would gain legal redress, but it might be possible that some remedial work will be done.
- It is essential to ensure that the 1st team pitch is not used for training.
- Kevin O'Brien will use the Astro pitch for training on Wednesdays nights (8.00-9.00).
- A new mower is needed urgently as the blades are not sharp enough on the present machine. This has been actioned and costs are being explored.
- Painting of the changing rooms is needed, particularly rooms 1 and 2. 'Operation Changing Rooms' working parties would be convened for 30th and 31st August, from 10.00 am onwards.
- The club has received a grant of £2400 from RWC 2015 to assist with the painting of the changing rooms.

8. Other points mentioned:

- Gift Aid needs to be maximised.
- Charitable status for the club could usefully be revisited.

Date of next meeting: 18th August at 7.00 pm.